

Approved 4/17/19 JC

MINUTES
VSWEA BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 27TH 2019
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT

Heather Huentelman - President
Clayton Hopkins - Treasurer
Juli Curtin - Secretary
Jessica Jarrett
Gregory Schneider
Dru Smith Crain

Jimmy Wahbeh
John Tanner
John Elling
Sandra Sabbatini Lovelady
Amy Setsoafia - via phone

GUESTS

Christie Kriegsfeld - Acting Executive Director
Peter Rennick Debbie Allen Nathaniel Allen April Sauer Kim Baker
Michelle Kratzer Harper Harris

OPENING VERSE -

Meeting was called to order at 6.35pm

INTRODUCTIONS

Board members introduced themselves and meeting protocol was reviewed.

MINUTES -

MOTION - to approve minutes from 2/20/19 Regular board meeting - Jessica, 2nd - Dru, no discussion,

VOTE: 10/0/1

YEA: H. Huentelman, J. Curtin, J. Jarrett, C. Hopkins, J. Elling, S. Sabbatini Lovelady, D. Smith Crain, G. Schneider, A. Setsoafia, J. Tanner
Abstain – J. Wahbeh

PUBLIC COMMENT

April Sauer shared comments regarding continued concerns around mold in the farmhouse. Also comments regarding wanting more info regarding the status of the transition plan and other topics for 2019-2020 school year.

REPORTS

Executive Director (Acting) report - submitted in advance for review.

Administration Reports – Business Operations / High School / Curriculum / Enrollment / Student Support Services - submitted in advance for review.

Board Development notes from 3/23/19 meeting - submitted in advance for review.

Faculty report - submitted in advance for review.

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Parent Council report - Michelle reported there will not be an online auction this year. There are plans for a spring picnic with raffle baskets to be presented and raffled off. A small silent auction is also planned for the picnic.

Transition Planning report - update within the Exec Director report.

Service Mark update - April 30th is due date to answer three outstanding questions presented to DMS from AWSNA.

BUDGET AND FINANCE – Clayton Hopkins

Clayton is planning to include new board members in the budget planning process during our Budget meetings.

April 3rd Budget meeting will not happen, to be rescheduled.

Clayton, John Elling, Harper Harris, Nathaniel Allen and Lisa Maynard are part of the budget planning process.

A board finance report will come to the April 17th board meeting.

BBVA Compass bank requires a designated contact that has the authority to share DMS's financial information for the purpose of refinancing.

MOTION - to assign Christie Kriegsfeld as the contact for DMS to provide financial info for the purposes of refinancing for VSWEA - Jimmy, 2nd - Jessica, no discussion.

VOTE: 11/0/0

Yea - H. Huentelman, J. Curtin, J. Jarrett, C. Hopkins, J. Elling, S. Sabbatini Lovelady, D. Smith Crain, G. Schneider, A. Setsoafia, J. Tanner, J. Wahbeh

Concerns expressed by Clayton regarding our negative cash flow. He is requesting only necessary expenditures occur. Christie has taken steps to tighten up the credit card usage and policy around who and when it can be used. There is a form that needs to be completed prior to using the card.

A report of expenditures will come to the board on a monthly basis for the next few months.

We as board members need to ask questions if we see or are aware of an area where we could save on expenses.

Finance reports will be sent to the board in approximately 7-10 days.

Fundraising efforts - Gregory is collecting info from interested people. Looking into an app with discounts at merchants and restaurants - purchase price \$20, we get 90% of that price.

If any board member has info regarding businesses that have donated to DMS in the past or have a good relationship with DMS, please let Gregory know.

Clayton Is looking into increasing our line of credit from \$50K to \$100K

BOARD PLANNING, POLICES AND DISCUSSIONS

Bylaws - discussion and possible action. Revised Bylaws were distributed in advance for review and edits. Discussion occurred. Some board members want to review the document further, this item will be brought to the April board meeting.

By April 3rd have all suggested Bylaw edits to Jimmy, Dru and Jessica.

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301 Plan - discussion and possible action. The 2018-2019 revised plan was approved by the faculty.

The plan for 2019-2020 school year will include higher expectations. Focus on highly qualified teachers.

Question if the committee has considered split payment to eligible teachers in Dec and then end of year to use as a mid year incentive/"bonus" ? It's being considered.

MOTION - to adopt the 301 plan as presented for the 2018-2019 year - Jessica, 2nd - Clayton, Jessica thanked the committee that worked on this project

VOTE: 10/0/1

Yea - H. Huentelman, J. Curtin, J. Jarrett, J. Wahbeh, C. Hopkins, J. Elling, S. Sabbatini Lovelady, D. Smith Crain, G. Schneider, A. Setsoafia.

Abstain - J. Tanner

Board Faculty Liaisons position - discussion and possible action. Christie shared her perspective and thoughts. Christie and Jean have been discussing how best to move forward with this working group. Board members shared their thoughts on the working group.

John has decided to step down from the Liaison working group. Jean will continue on in the role.

ANNOUNCEMENTS

Next board meeting - April 17th - 6.30pm

Budget meeting - May 1st - 6.30pm

Town Hall meeting - considering a letter to the community from Christie updating the community on current status of important topics and that the Town Hall meeting is tbd.

Shade Structure - it is not per the contract. There are questions regarding the job done and invoicing that has been received. Jessica and Nathaniel are following up on this.

MOTION - to adjourn the meeting - Clayton, 2nd - Gregory, no discussion,

VOTE: 11/0/0

Yea - H. Huentelman, J. Curtin, J. Jarrett, C. Hopkins, J. Elling, S. Sabbatini Lovelady, D. Smith Crain, G. Schneider, A. Setsoafia, J. Tanner, J. Wahbeh

CLOSING VERSE

Meeting adjourned at 8.20pm

Prepared by Juli Curtin 3/27/19