

Approved 5/15/19 JC

MINUTES  
VSWEA BOARD OF DIRECTORS MEETING  
WEDNESDAY, MAY 1ST, 2019  
ENGLISH ROOM, DESERT MARIGOLD HIGH SCHOOL

MEMBERS PRESENT:

Heather Huentelman - President  
Clayton Hopkins - Treasurer  
Sandra Sabbatini Lovelady  
Jessica Jarrett

Gregory Schneider  
John Tanner  
John Elling

MEMBER ABSENT

Dru Smith Crain  
Jimmy Wahbeh

Juli Curtin - Secretary  
Amy Setsoafia

GUESTS:

Christie Kriegsfeld - Acting Executive Director  
Harper Rose Harris  
Michelle Kratzer  
Laura Heaney

OPENING VERSE:

Meeting was called to order at 6.35pm

BUDGET DISCUSSION:

Clayton handed out a packet regarding budget.

Reviewed the current AZ Dept of Education/Charter equalization payments. This is the money from the state based on the number of students that we have enrolled. This number has gone down from 2018/2019 to 2019/2020 based on enrollment (due to lower confirmed enrollment of HS).

We do not currently recruit outside of DMS for the HS. We are going to develop a plan to try and recruit for 9<sup>th</sup> grade in the future. Mr. Martin to send survey to 8<sup>th</sup> graders to find out why they are not coming for 9<sup>th</sup> grade in 2019/2020. Christie K. to have Mr. Martin work on doing some recruitment outside of DMS for the 2019/2020 year.

We are unable to lower the grades class caps due to budgetary restraints. Do not plan on adding any expenditures for the grades except additional funding for math, instrumental and reading support as requested by a teacher. Harper Harris was not ready to speak to the extent of the grades' teachers needs because they are still evaluating programming and scheduling.

Discussion on the need to keep each grade's budget separate for better tracking and transparency. In the new fiscal year beginning in July, there will be a balance sheet per grade so that their fundraising will follow them through the years.

Discussion on Parent Council money tracking and what happens to the funds at the end of the fiscal year.

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Discussion on how a budget works. The general overall budget presented is based on information currently available. If the needs are not conveyed by 5/31/19 each realm will have to work with what is budgeted.

Looking at the programming to determine what is in the best interests of the students which means that there may be some changes in staffing positions (i.e. Spanish may not be best for every grade 1-12 so there may be another language).

Discussed material fees and state procurement program participation. Discussed invoicing of material fees. Discussion on ordering of supplies for the classes at the beginning of the year to save costs instead of ordering constantly from Amazon throughout the year.

Discussion on adding lines to chart of accounts to better reflect what is being spent and where.

Discussion on Social Media position. Jennifer O'Connell's contract ends at the end of the month.

Discussion on transitioning from School Admin/School Master/Galaxy to BigSIS.

MOTION - to adjourn meeting – John Elling, 2nd – John Tanner, no discussion, VOTE: 7/0/0  
Yea: H. Huentelman, J. Jarrett, C. Hopkins, J. Elling, J. Tanner, S. Sabbatini-Lovelady, G. Schneider.

CLOSING VERSE:

Meeting was adjourned at 8:22p

Prepared by Jessica Jarrett 5/2/19